

This form will take you 3 mins to fill in. You will need to produce at the counter :

- a) Certificate of Insurance;
- b) Extension of the Insurance Certificate to cover the airside of Singapore Changi Airport; and
- c) Endorsement by an Airport Organisation.

**APPLICATION FOR TEMPORARY ENTRY PERMIT FOR VEHICLE**

**PART 1 : To Be Filled By Applicant** *(To be submitted at least 3 days before requested date)*

Name of Registered Owner : \_\_\_\_\_

Purpose of Vehicle Entering the Airside : \_\_\_\_\_

Vehicle Type / Vehicle Reg. No. : \_\_\_\_\_

Date of Entry (Maximum of 60 Days Per Year) : \_\_\_\_\_ to \_\_\_\_\_

Area of Work at the Airside : \_\_\_\_\_

\* Ministry of Manpower Approved Lifting Machine / Lifting Platform number and date  
(if applicable) \_\_\_\_\_

I agree to abide by the conditions stated below.

Name of Applicant <b>(IN BLOCK LETTERS)</b>	Contact No.	Date
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\* Delete where applicable.

**CONDITIONS FOR ENTRY**

1. This temporary entry permit is issued solely to an airport organization to enable his contractor's vehicle to enter the airside for the setting down of personnel, delivery of equipment or for other approved purposes.
2. CAG(s) Pte Ltd accepts no responsibility whatsoever for any damage, loss, deterioration or destruction caused to the vehicle, or to any part, component or accessory of the vehicle whilst it is in use in the airside.
3. Display a regulation type chequered flag [3ft by 3ft] by day, and flashing yellow light by night or during poor visibility condition at its highest point.
4. If the vehicle is required to enter the manoeuvring areas ie. runways and taxiways, clearance must be obtained from Control Tower.
5. Vehicle with specific permission to enter the aircraft parking stand shall maintain a safe distance of 15 metres from any refueling point and the aircraft fuel vent.
6. Remove any debris from the airside after completion of work.
7. Vehicle with Temporary Entry Permit shall not be used as an escort vehicle.
8. Be accompanied by a holder of an Airfield Driving Permit (ADP) who shall act as a steersman of the vehicle.
9. For lifting machine/platform approved in accordance with Factories Act, to indicate the approval number on the application and attach a copy of the approval from Ministry of Manpower (MOM).
10. Lifting machine/platform operators must have certification from trainers approved by MOM.
11. This permit does not constitute an authorization to commence work in the airside. (Copy of approval letter for airside work may be required).
12. I hereby agree that the contractor shall indemnify and hold harmless CAG(s) Pte Ltd its officers and employees against any and all loss or damage to property or bodily injury or death sustained and legal fees and costs incurred by it or them or any third party whether or not by reason of any act, omission, neglect or default of the driver/owner during the validity of permit or consequent to the issuance of the permit.

**PART 2 : Supported By Airport Organisation Engaging The Above Applicant**

Steerman's Customer ID No. : \_\_\_\_\_

Name of Company's Representative : \_\_\_\_\_

Company's Stamp

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

Contact No. : \_\_\_\_\_

<b>FOR OFFICIAL USE</b>	
No. of vehicles submitted	<input style="width: 80px; height: 20px;" type="text"/>
Insurance certificate covering Airside	<input style="width: 80px; height: 20px;" type="text"/>
Copy of general insurance	<input style="width: 80px; height: 20px;" type="text"/>
Date received	<input style="width: 80px; height: 20px;" type="text"/>