



**Important Note :**

If filming/photograph-taking involves government department, operators or tenants, kindly submit approval letter(s) from the respective organization(s) together with the application.

**CONDITIONS ON APPLICATION FOR FILMING/PHOTOGRAPH – TAKING AT SELETAR AIRPORT**

1. All applications must be submitted according to the minimum number of days in advance:

| <u>Areas</u>             | <u>Minimum no. of days</u> |
|--------------------------|----------------------------|
| (a) Public areas         | 7 working days             |
| (b) Aircraft Parking Bay | 14 working days            |

2. Applications are subject to the following condition:  
 (a) Must be aviation-related and must have a direct relation to airport operations.
3. Applicants are responsible for their own co-ordination with other parties concerned if filming/photography involves areas not under the jurisdiction of CAG (e.g. Airport operators, tenants and other government agencies). Approval letter(s) from the respective organization(s) must be submitted together with the application.
4. Pending approval, applicants are advised to pre-arrange for Police Escort(s) with Certis CISCO. They can contact Ms Cindy Foo at 98524101, Mr Hassan Lockman at 97895299 or Certis CISCO (Seletar) at 64815856 / 64819225 (tel & fax).
5. No tapping of power supply from Airport electrical system.
6. Upon approval, a permit will be issued by CAG for filming/photography in the restricted areas. The successful applicant will be required to arrange for an escort from the CISCO Security Pte Ltd and the Seletar Airport Emergency Services (AES) escort (if applicable). For filming/photography in public areas, a letter of approval will be issued by CAG.
7. Applicants shall indemnify and keep indemnified CAG against all proceedings, actions, claims and demands which may be taken or made against CAG and all losses, damages, costs or expenses incurred or payable by CAG as a result of death, injury or disability of any persons or damage to property, occasioned, caused or contributed to by the applicant's filming/photograph-taking at Singapore Seletar Airport.

**I declare that the particulars and information stated in this application are true and correct. I will abide by the conditions set out on this application form.**

\_\_\_\_\_  
 Name and Signature of Applicant & Company Stamp

\_\_\_\_\_  
 Date

## **INSTRUCTIONS ON APPLICATION FOR FILMING PHOTOGRAPHY**

Mandatory information required for submission of application:

1. Particulars of applicant
  - (a) Name of applicant
  - (b) Designation
  - (c) Name and address of company
  - (d) Tel No., Fax No. and E-mail address
  - (e) IC No. or Passport No. /FIN No. (for non- Singaporean)
  - (f) Nationality (for non- Singaporean)
  - (g) Date of birth
  
2. Particulars of Crew/Cast
  - (a) Name
  - (b) IC No. or Passport No. (for non- Singaporean)
  - (c) FIN No.
  - (d) Nationality
  - (e) Date of birth

} (for non- Singaporean)
  
3. Location for filming/photography  
E.g. Carpark outside Passenger Terminal Building, Aircraft Parking Bay C1, etc
  
4. Areas prohibited from filming/photography
  - (a) Runway/ taxiway
  - (b) Baggage Sorting Area
  - (c) Gate Holdroom
  - (d) Control Tower
  - (e) Area before Departure Immigration
  - (f) Arrival Immigration Hall
  - (g) Close up of Immigration/Customs/Police counters
  
5. Areas allowed for filming/ photography
  - (I) Public Areas
    - (a) Carparks outside Passenger Terminal Building
    - (b) Others (please specify)
  
  - (II) Restricted Areas
    - (a) Aircraft Parking Bay/Apron
    - (b) Others (please specify)
  
6. Date(s)/ Time/ Duration (permitted timings for filming/photography is from 11am to 4pm. (subject to aircraft traffic)
  
7. Types of equipment to be used (e.g. camera, tripod, lightings, tracks, props, generator). (For filming at Aircraft Parking Bay and Apron, generator is required to be inspected by CAG Fire Station).